



**Eleanor Roosevelt Ambassador Project  
Girls' Leadership Worldwide**

*Lorena Hickok Scholarship Fund*

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## About Lorena Hickok

March 7, 1893—May 1, 1968



Lorena Hickok — Hick, as she was known to her friends, was born in Troy, WI, into an emotionally and economically deprived family. Her mother died when she was 12 and she left home soon after, taking jobs as a house-girl until she finished school. It was only through her hard work and determination that she became one of the most eminent and highest paid female journalists in the 1920's. She was the first woman to become a front-page reporter for the Associated Press.

Hick first met Eleanor Roosevelt when she was covering FDR's campaign for Governor. Their professional relationship turned into an intimate friendship. When FDR ran for president, Hick gave up her job as a professional journalist; she felt she could no longer be objective because of her friendship with the First Lady. She took a job with Harry Hopkins, becoming a roving reporter for the Federal Emergency Relief Administration. Her chronicles of the Depression were important to the social programs implemented by the Roosevelt administration. Hick was also the impetus for ER's women only press conferences, which forced the UP to hire its first female reporter. When her job with Hopkins ended, she spent the next two years handling the day-to-day running of the National Women's program for the Democratic Committee.

In 1955, she moved to Hyde Park and finished writing *Ladies of Courage* with ER. Although she was in frail health the last 10 years of her life, she managed to write and publish three children's books (*The Story of Helen Keller*, an FDR bio and *The Story of Eleanor Roosevelt*) and the *Reluctant First Lady*. She survived Eleanor by six years and when she died she left all her personal papers to the FDR Library with the instruction they be opened 10 years after her death. The papers of Lorena Hickok filled 18 boxes and contained nearly 3,500 letters between she and ER. Hick died in 1968, in Hyde Park, NY and her ashes are buried at the Rhinebeck cemetery.

To keep Hick's spirit of pioneering as a female reporter and social activist alive, the Lorena Hickok Fund was created to support the efforts of the next generation of leaders and social activists.

*The Lorena Hickok Mini-Grants are made possible by JoAnne Myers, Linda Boyd Kavars and the generous donors to the Lorena Hickok Fund at the Eleanor Roosevelt Center.*

# Lorena Hickok Mini-Grant Application

## Eleanor Roosevelt Ambassador Projects

### *Overview*

Each year, the Eleanor Roosevelt Center at Val-Kill (ERVK) awards mini-grants to graduates of the Girls' Leadership Worldwide program to support Eleanor Roosevelt Ambassador Projects. Awardees are selected based on the following criteria:

- The alignment of the proposed project with the social justice vision of ERVK and GLW
- The potential positive impact of the project
- The soundness of the project plan
- The ability of the applicant to demonstrate the impact funds will have on the success of your project
- The applicant's demonstrated commitment to completing the project and submitting a project status report and expense receipts to ERVK

Applicants must recruit at least one adult sponsor who will serve as a supportive coach and resource throughout the project process. Please feel free to consult with your sponsor as you complete the mini-grant application.

### *Process*

1. Applicants must submit a complete application package to ERVK by **December 31, 2018**
  - Please use only one side of the paper.
  - Please use 1-inch margins and a 12-point font.
2. ERVK will notify all applicants of their award status.
3. ERVK will distribute funds to awardees based on information provided on your project timeline.
4. Awardees must submit a brief project status report, including expense receipts, to ERVK by August 31, 2019.

*Questions? Contact Summer Smith at 845-229-5302  
or via email, [GLW@ervk.org](mailto:GLW@ervk.org)*

# Lorena Hickok Mini-Grant Application

## Eleanor Roosevelt Ambassador Projects

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers: Home \_\_\_\_\_ Cell \_\_\_\_\_

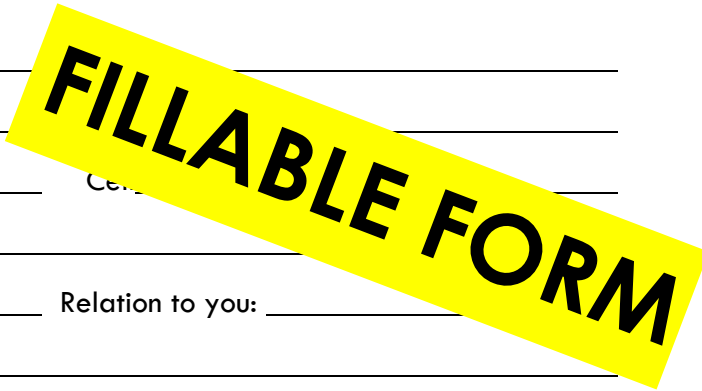
Email Address: \_\_\_\_\_

Adult Sponsor Name: \_\_\_\_\_ Relation to you: \_\_\_\_\_

Sponsor Email: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount Requested (up to \$500): \_\_\_\_\_



Please answer the following questions and attach the following to this cover page:

### Project Plan

Write 1-4 paragraphs describing the activities of your project. Include as many details as you can about the steps that you will take to carry out this project. Who will you involve to help you? Who will benefit from your project, and how?

### Timeline

Complete a brief timeline using the format given in the example on the next page.

### Project Evaluation

Write a few sentences describing how you will know if your project has been successful. Examples of project evaluation indicators include: attendance records at an event, letters from people who were positively impacted, the number of dollars raised for a cause, or surveys completed describing how a project has impacted people's lives, etc.

### Project Budget

Complete a simple projected budget using the format given in the example on the next page. How much money and other resources will you need to carry out this project? Where do you plan to get the money and resources? Additionally, please include a sentence to two indicating the impact this grant will have on your ability to get your project underway.

### Personal Connection to the Project

Write at least one paragraph describing how you chose this project and what it means to you.

### Agreement

I, \_\_\_\_\_, will use any funds received through the ERVK mini-grant process to implement the project described in this application. If I do not carry out the project, I will return the funds to ERVK. Furthermore, I agree to complete a brief project status and submit expense receipts to ERVK by August 31, 2019.

\_\_\_\_\_  
Signature of GLW Graduate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Adult Sponsor

\_\_\_\_\_  
Date

# Lorena Hickok Mini-Grant Application

## Eleanor Roosevelt Ambassador Projects

### SAMPLE MINI-GRANT APPLICATION

**Project Title:** End Oppression Now! event to launch an NCBI Campus Affiliate at Any Valley High School

Amount Requested: \$300

#### *Project Plan:*

At Any Valley High School, racism, sexism, and homophobia have fueled acts of violence and discrimination, and have created an atmosphere of fear and division. I intend to found a Campus Affiliate of the National Coalition Building Institute (NCBI) at my school to change this hostile climate. According to the NCBI website, "Campus Affiliates are trained to use NCBI programs as a pro-active response to discrimination, controversy, and inter-group conflict. An NCBI Campus Affiliate is made up of students, faculty, and staff from various disciplines and trained by NCBI to become a powerful resource for diversity leadership on campus. The NCBI-trained Affiliate offers year-round leadership workshops that create a more inclusive campus environment. The team can also intervene when tough conflicts arise, either between campus groups or between the campus and the surrounding community." ([www.ncbi.org](http://www.ncbi.org))

In order to create the community and school district support necessary to launch this NCBI program, I am going to organize a community event called End Oppression Now! to raise awareness about the impact of racism, sexism, and homophobia on young people in my school. I am going to work with teachers and students from the school literary magazine, the film club, the music department, the drama club, and the art department to create a multi-media art show and performance where young people express their experiences and feelings about oppression. The event will raise the money necessary to launch the NCBI program as well as raising awareness and support.

Three of my friends, my family, and two of my teachers have already agreed to help me organize this event. We are going to start by making a 1-page fact sheet about our project and why it is so important, and begin talking to the principal, superintendent, teachers, and other students to get people involved. We are going to seek donations of food, supplies, copies, and raffle items from community businesses. The End Oppression Now! event will happen in [date] in order to raise the funds necessary to hold the NCBI train-the-trainer workshop in [date].

This event and our NCBI program will benefit everyone in our community because if there is less discrimination and oppression, there will be less violence, substance abuse, vandalism, and theft, and more young people will stay in school. The school system gets more federal money if more kids stay in school, and the city will not have to pay as much for law enforcement, welfare, and unemployment, and will get more money from income taxes if more young people end up working good jobs. Most importantly, there will be less suffering and pain for people who are targeted by racism, sexism, and homophobia, and a strong community feeling of unity and empowerment for everyone.

# SAMPLE

# Lorena Hickok Mini-Grant Application

## Eleanor Roosevelt Ambassador Projects

### **SAMPLE** *Timeline*

Activity		Person responsible
Contact NCBI and begin planning	October 15	Jen
Write fact sheet	Nov 1	Michael w/ Ms. Griego
Meet with AVHS principal for approval and support	Nov 15	Jen w/ planning team
Meet with superintendent for approval and support	Dec 1	Ms. Griego w/ team
Reserve school auditorium for event	Dec 7	Mr. Jones & Kristen
Make recruiting flyers	Dec 14	Dalia w/ Ms. Griego
Meet with teachers and student groups to recruit participants and performers for event	Dec 15 - April 15	Jen w/ team
Solicit donations from community businesses	March 1 - May 1	Michael w/team
Create the performance line-up and display arrangement	April 15 - May 1	Dalia w/team
Send out a press release & make flyers	May 1	Dalia w/ Ms. Griego
Post flyers & sell tickets	May 1 - May 15	Jen w/ team
Set up art exhibit and performance rehearsal	May 13	Jen & Mr. Jones w/ team
<i>End Oppression Now!</i> event	May 15	Jen w/ team
NCBI train-the-trainer 3-day workshop	end of August	NCBI trainer
NCBI trainings for administrators, teachers, & students	school year	NCBI-trained team

### **SAMPLE** *Project Evaluation*

I will know if my project has been successful if the *End Oppression Now!* event is well-attended and raises enough money to pay for the NCBI train-the-trainer workshop. I will keep track of how many tickets are sold so that I know how many people attended the event. I will have surveys and a "graffiti wall" at the event where we will ask people to write their thoughts and feelings about the event on a paper-covered wall so we will know if it raised awareness. I will also ask people to sign a list if they agree to support the NCBI program so we know if we raised support in the community. When we do the NCBI trainings, we will use the NCBI surveys before and after to measure whether or not the trainings made a difference.

SAMPLE

# Lorena Hickok Mini-Grant Application

## Eleanor Roosevelt Ambassador Projects

### *SAMPLE Project Budget*

EXPENSE		INCOME		
Item	Total Amount	Amount from GLW mini-grant	Other Funding Sources (projected or actual)	
			Amount	Source
Copy 2,000 flyers (\$.08 per copy)	\$160	\$80	\$80 in-kind donations	Paper Tiger, Kinkos, etc.
Decorations & supplies for event	\$300	\$150	\$150 in-kind donations	K-mart, CVS, Party City, etc.
Refreshments for the event	\$500	\$70	\$430 in-kind donations	Water St. Caterers, Pizza Palace, etc.
NCBI train-the-trainer workshop (5 people x \$700 each)	\$3,500	\$0	\$3,500	Event and raffle ticket sales
TOTAL:	\$4,460	\$300	\$4,160	

### *Personal Connection to the Project*

No example is necessary for this question; any personal thoughts and feelings are welcome as a response!

SAMPLE