



# 2010 APPLICATION FORM

THE ELEANOR ROOSEVELT CENTER AT VAL-KILL

## The GIRLS' Leadership Workshop

### PROGRAM & SELECTION CRITERIA:

- The Eleanor Roosevelt Center at Val-Kill (ERVK) Girls' Leadership Workshop works to create a more just world by educating, empowering, and activating young women to become the next generation of principled leaders, using the example set by Eleanor Roosevelt.
- Applicants must be entering either the 10<sup>th</sup> or 11<sup>th</sup> grades. The participants in each GLW session constitute a diverse group of exceptional girls from across the U.S. and abroad. Girls are selected based on their leadership potential, their demonstrated commitment to community service and social justice, their level of maturity, and their academic and extra-curricular achievement.

### APPLICATION PROCESS:

- Complete the application, including the short-answer questions and essay.
- Provide TWO reference forms and letters:
  - One reference must be from a school representative. The other should come from a community member who knows you well.
  - References cannot come from family members.
  - Further instructions regarding references are included in the Reference Section (page 2) and on the Applicant Reference Forms (page 4).
- Include your name on all pages.
- Paperclip your application together. Please do not use staples to hold pages together.
- Include a non-refundable \$25 application fee. Please make checks payable to: ERVK.
- Mail your completed application, sealed reference forms and letters, and application fee to:

**Girls' Leadership Workshop Application**  
**Eleanor Roosevelt Center at Val-Kill**  
**P.O. Box 255**  
**Hyde Park, NY 12538**

### DEADLINES:

- Application and both references must be postmarked by **February 8, 2010**.
- Late or incomplete applications will not be reviewed.
- Applicant will be notified of their status by April 1.

### COSTS:

- \$25 non-refundable application fee.
- \$2,000 program fee. We charge this fee of \$2000 against the full cost of \$3,300 for each participant.
- Transportation costs to & from Hyde Park, NY.
- Spending money.

### FINANCIAL AID:

- We are committed to providing need-based assistance to as many qualified girls as possible. Indicating an interest for financial aid has no bearing on admission decisions.
- To be considered for financial assistance, you must submit the financial aid application and include it with your application. Please also see our Fundraising Tool-Kit found online at [www.ervk.org](http://www.ervk.org).

### APPLICANT CONTACT INFORMATION:

NAME: Last First Middle Initial

AGE: Birth Date (month/date/year) Current Grade

ADDRESS: Line 1

ADDRESS: Line 2

ADDRESS: City State Zip Code Country

PHONE NUMBER (Include area codes): Home Phone Cell Phone

EMAIL:

### PARENT/GUARDIAN INFORMATION:

NAME (Parent/Guardian 1): First Last

ADDRESS:

ADDRESS: City State Zip Code Country

PHONE NUMBER (Include area codes): Home Phone Cell Phone EMAIL:

NAME (Parent/Guardian 2): First Last

ADDRESS:

ADDRESS: City State Zip Code Country

PHONE NUMBER (Include area codes): Home Phone Cell Phone EMAIL:

### SCHOOL INFORMATION:

COMPLETE SCHOOL NAME:

SCHOOL ADDRESS:

SCHOOL ADDRESS: City State Zip Code Country

GUIDANCE COUNSELOR: Name Office Phone (Include area code) Email

CURRENT ACADEMIC STANDING: GPA / Average Grade Scale (\_out of\_)

TYPE OF SCHOOL (Please check all that apply):  Public  Private  Coeducational  Single-sex

### ADDITIONAL INFORMATION:

What is your session preference?  Session I (July 9-18)  Session II (July 23-Aug. 1)  Either

Please indicate your annual household gross income:  
 \$0-24,999  \$25,000-49,999  \$50,000-74,999  \$75,000-99,999  
 \$100,000-149,999  \$150,000-199,999  \$200,000-249,999  \$250,000 and above

Please indicate the type of neighborhood you live in:  City  Suburban  Rural

Please indicate your race/ethnicity. (Please check all that apply):  
 Asian  Black or African American  Hispanic/Spanish/Latino  
 American Indian/Alaskan native  White (Non-Hispanic)

Or, other: \_\_\_\_\_

How did you learn about the program? (Please check all that apply):  
 GLW Alumnae  Guidance Counselor  GLW website  
 Internet Search  Teacher  Parent  
 FAWCO  Facebook  Girls, Inc  
 Other: \_\_\_\_\_

**REFERENCE SECTION:**

As part of the application process you are required to obtain TWO references who can attest to your qualifications for participation in the program. One reference must be from a school representative, and the other should come from a community member who knows you well. Neither of your references can come from a relative. Your references must be willing to fill out the enclosed Applicant Reference Form **and** write a one page letter of recommendation for you. Please make sure to ask your references for assistance within an adequate amount of time. Your references may either mail their reference forms and letters of recommendation directly to ERVK (posted by February 8, 2010), or you may include them in your application package to ERVK. If the reference forms and letters of recommendation are included with your application, please ask your references to submit the materials to you in a sealed envelope with their signature across the seal.

Please provide some information about your references below:

**Reference 1:**

NAME:	First	Last	PHONE (include area codes)	EMAIL
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ADDRESS:	Street	City	State	Zip
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YOUR RELATIONSHIP TO THIS PERSON

**Reference 2:**

NAME:	First	Last	PHONE (include area codes)	EMAIL
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ADDRESS:	Street	City	State	Zip
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**SHORT-ANSWER QUESTIONS:**

On a separate sheet of paper, please type your responses to the following questions. Limit your responses to one paragraph for each question. Please write the question number and the **bolded sentence** from each question at the beginning of your responses. All of your short-answer responses must fit on two pages or less, single-sided, using a 12-point font and 1-inch margins.

1. The *Girls' Leadership Workshop* prepares young women for future positions of personal, professional and political leadership, using the example set by Eleanor Roosevelt. **What is it about the Girls' Leadership Workshop that appeals to you and what do you expect to gain from this experience?**
2. **Describe one event, experience, particular interest, or special individual that has contributed to your uniqueness as a person.**
3. **Please describe any opportunities that you have had to participate in groups or activities focusing on human rights, social justice, or community service.** If you had a leadership role in any of these groups, please list it and briefly describe your accomplishments. If you have not yet had a chance to participate in these kinds of activities, what opportunities would you like to seek out?
4. **Please list any involvements in school activities, sports programs, after school clubs/organization or community, and indicate any leadership roles you have had in these involvements.**
5. **What leadership role do you envision yourself taking on in your life in the next two years, five years, and ten years?**

**ESSAY:**

Please write an original essay of about 500 words addressing the question below. Your essay must fit on two pages or less, single-sided, using a 12-point font and 1-inch margins.

**Identify a social justice, human rights, or community issue (local or global) about which you feel strongly. Explain your choice and discuss the opportunities that you have had to address this issue or learn more about it. What kind of action would you take to address this issue?**

**2010 FINANCIAL ASSISTANCE INFORMATION:**

All financial assistance requests are carefully considered based upon family income and special circumstances. To be considered for financial aid, you must complete the Financial Assistance Form and place it in a sealed envelope with your name on the outside. Please include this envelope in your application packet along with your references and essay. While ERVK strives to assist as many girls as possible there are many ways applicants can help to raise the funds she needs, whether it be a small amount or the entire cost of the program. Please visit [www.ervk.org](http://www.ervk.org) for more helpful information from our fundraising Tool-Kit

Here are some of the first steps to take toward reaching your fundraising goals ...

1. Find out if other students from your school or town are planning on attending a GLW session, and determine whether you will conduct a group or individual fundraising activity.
2. Ask your school principal, counselor, or teacher(s) for fundraising ideas.
3. Get permission from your school's administration to conduct a fundraiser at school. One of the most successful ways for applicants to raise funds is through Sponsorship by local individuals, businesses, and organizations.

Here is a quick guide to getting started....

1. Make a list of all the people you can approach (family, friends, GLW Alumnae, local businesses, etc.)
2. Create a letter to send to them using the sample letter provided in the fundraising Tool-Kit at [www.ervk.org](http://www.ervk.org), this letter helps to introduce you, the Girls' Leadership Workshop, and your fundraising goals.
3. Call or visit businesses in your community to follow-up your letter and discuss potential sponsorship. Remember: It is much more difficult to say no to you face-to-face.
4. Send a thank you note (whether they sponsor you or not) thanking them for their time and consideration.
5. Send another thank you note (if they did sponsor you) after you attend GLW. This may encourage them to support other students seeking sponsorship in the future.

# GIRLS LEADERSHIP WORKSHOP 2010 FINANCIAL ASSISTANCE FORM

## Parent/Guardian of Applicant Information:

Applicant Name \_\_\_\_\_

Parent/Guardian Name(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_  
Home Work Cell

E-mail address \_\_\_\_\_

## Household Information:

**Please be prepared to provide documentation to verify the information provided below, including tax returns, if you are invited to participate in GLW.**

Total annual household income \$ \_\_\_\_\_  
(This number should be equal to line 37 of your most recent 1040 tax return.)

Total number of people supported by this income (including adults): \_\_\_\_\_

**Amount of Financial Assistance Requested \$** \_\_\_\_\_

**ERVK makes every effort to provide financial assistance to as many girls as possible, within our available funding.** What other options do you have to acquire this money if your entire financial assistance request cannot be funded by ERVK?

\_\_\_\_\_  
\_\_\_\_\_

*For more ideas, visit [www.ervk.org](http://www.ervk.org) for our Fundraising Toolkit!*

Are there any special financial circumstances of which we need to be aware? Use additional paper if necessary.

\_\_\_\_\_  
\_\_\_\_\_

**Upon acceptance to the Girls' Leadership Workshop all participants must pay a \$200 non-refundable deposit; payment may be made by personal check, credit card or money order. Further information regarding payment options will be sent to participants upon acceptance.**

Additional comments: \_\_\_\_\_

\_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## Certification

I/we certify that the information provided on this application is complete and correct to the best of my/our knowledge.

Signature of parent or guardian \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent or guardian \_\_\_\_\_ Date: \_\_\_\_\_

*Some local organizations you can consider for sponsorship include:*

- Rotary Clubs Parent-Teacher Associations
- Kiwanis Clubs Schools and School Boards
- Lions Clubs Professional Organizations
- Local Businesses Local Political Organizations
- Knights of Columbus Church Groups
- Veterans of Foreign Wars American-Legion Posts
- League of Women Voters Chambers of Commerce
- Elected Officials Law Firms



THE ELEANOR ROOSEVELT CENTER AT VAL-KILL

## The GIRLS' Leadership Workshop

# 2010 REFERENCE FORM

Please mail completed reference form by February 8, 2010 to:

Girls' Leadership Workshop Application  
Eleanor Roosevelt Center at Val-Kill  
P.O. Box 255  
Hyde Park, NY 12538

If you give your reference form and letter of recommendation to the candidate to be mailed with their application, please submit the materials to them in a sealed envelope with your signature across the seal.

### To the Reference:

The Eleanor Roosevelt Center at Val-Kill's *Girls' Leadership Workshop* (GLW) is a nine-day summer leadership program for high school girls who demonstrate leadership potential in their schools and communities. The *GLW* consists of interactive workshops, presentations, discussions, and other hands-on training in specific leadership skills, including public speaking and team building.

Most of these experiences occur at Val-Kill, Eleanor Roosevelt's former country retreat in Hyde Park, in the Mid Hudson Valley of New York State. The girls also participate in several day trips including one to the United Nations in New York City. Participants from across the country of various cultural and socioeconomic backgrounds gather to acquire the knowledge, skills, and resources needed to exercise leadership rooted in the courage, compassion, and perseverance modeled by Eleanor Roosevelt.

To benefit from this full, intense experience, participants must be mature, self-motivated and respectful. We would appreciate your thoughtful reflection on these and other qualities that will help us evaluate this applicant for our program. Please mention in your letter any aspects of the applicant's personality, character, or situation that you consider pertinent to our program. If you have any further questions about GLW, please contact us at (845) 229 5302, or e-mail us at [girls@ervk.org](mailto:girls@ervk.org). Also visit our website: [www.ervk.org](http://www.ervk.org).

PRINTED NAME

TITLE

ORGANIZATION

ADDRESS

CITY

STATE

POSTAL CODE

COUNTRY

EMAIL ADDRESS

HOW LONG HAVE YOU KNOWN THE APPLICANT?

RELATIONSHIP TO APPLICANT?

SIGNATURE

DATE

Please attach a one-page letter of reference that includes the applicant's full name with specific examples or anecdotes that illustrate any combination of ...

- ...the applicant's leadership skills and potential.
- ...her ability to communicate.
- ...her maturity, independence, and perseverance.
- ...her awareness of social / civic issues.
- ...her ability to be a team player.
- ...her involvement with school and/or community activities.
- ...her inquisitiveness/curiosity about life and the larger world.
- ...her interpersonal skills.
- ...any special talents/skills she possesses.